

# Guide to Using INFOBASES on the Alaska State Legislature Web site

ALASKA STATE LEGISLATURE  
LEGISLATIVE REFERENCE LIBRARY

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## Guide to Using INFOBASES on AK State Legislature web site:

The screenshot shows the homepage of The Alaska State Legislature website. The header includes the site name and navigation tabs for HOME, SENATE, HOUSE, BILLS & LAWS, SEARCHES, MEDIA CENTER, PUBLICATIONS, and GET STARTED. A search bar is located in the top right. On the left, a 'Basis Navigation' sidebar lists various tools. The main content area is titled 'Infobases' and includes a 'Choose the infobase of interest:' section with a warning about the unofficial nature of the infobases. Below this, there are links for 'Alaska Statutes' (listing years from 1993 to 2008) and 'Alaska Information' (listing various documents like the Constitution and Executive Orders). At the bottom, a 'QUICK LINKS' section is circled in red, with a callout box pointing to it that says 'How to find the Infobases'. The 'QUICK LINKS' section includes links for BASIS, Infobases, Districts, FAQ, Legislative Information Offices, Legislative Affairs Agency, and Public Opinion Messages. A 'LEGISLATIVE LINKS' section is also present at the bottom right.

**How to find the Infobases**

**QUICK LINKS**

- [BASIS](#)
- [Infobases](#)
- [Districts](#)
- [FAQ](#)
- [Legislative Information Offices](#)
- [Legislative Affairs Agency](#)
- [Public Opinion Messages](#)

**LEGISLATIVE LINKS**

- [Finance](#)
- [Audit](#)
- [Ombudsman](#)
- [Ethics](#)
- [LB&A](#)
- [ABRC](#)
- [Office of Victims' Rights](#)

To find the Infobases use the Quick Link at the bottom of any page on the legislative website at [www.akleg.gov](http://www.akleg.gov).

Choose an Infobase, such as Committee Minutes 1989-1990.

The screenshot shows the homepage of The Alaska State Legislature. The header includes the title "The Alaska State Legislature" and a navigation menu with links: HOME, SENATE, HOUSE, BILLS & LAWS, SEARCHES, MEDIA CENTER, PUBLICATIONS, and GET STARTED. Below the header, the "26th Legislature(2009-2010)" is indicated. The main content area is titled "Infobases" and features a search bar with a "Display" button and radio buttons for "Search Site" and "Search Bills". A sidebar on the left contains a "Basis Navigation" menu with links: Bills, Committees, Session, Session Laws, Tools, and Archive. Below this is a "Search Bills" button. The main content area lists various infobases, including "Committee Minute Text" and "Session Laws and Resolves". The "Committee Minute Text" section lists several years, with the "16th (1989-1990) Legislature Committee Minutes" link circled in red. Other links include "15th (1987-1988) Legislature Committee Minutes", "17th (1991-1992) Legislature Committee Minutes", "18th (1993-1994) Legislature Committee Minutes", "19th (1995-1996) Legislature Committee Minutes", "20th (1997-1998) Legislature Committee Minutes", "21st (1999-2000) Legislature Committee Minutes", "22nd (2001-2002) Legislature Committee Minutes", "23rd (2003-2004) Legislature Committee Minutes", "24th (2005-2006) Legislature Committee Minutes", and "25th (2007-2008) Legislature Committee Minutes". The "Session Laws and Resolves" section lists "2010 Legislative Resolves", "2010 Session Laws", "1981 - 2009 Session Laws", and "1983 - 2009 Legislative Resolves". The "General Legislative Information" section lists "Legislative Uniform Rules", "Legislative Research Requests", and "Legislative Library Catalog". The footer contains "QUICKLINKS" and "LEGISLATIVE LINKS" sections with various links to legislative resources.

Click on the oval Query button.

The screenshot shows the website for The Alaska State Legislature. The header includes the state of Alaska logo and the text "The Alaska State Legislature". Below the header is a navigation bar with links: HOME, SENATE, HOUSE, BILLS & LAWS, SEARCHES, MEDIA CENTER, PUBLICATIONS, and GET STARTED. The main content area is titled "26th Legislature(2009-2010) Infobases". On the left, there is a "Basis Navigation" sidebar with links: Bills, Committees, Session, Session Laws, Tools, and Archive. Below these links is a "Search Bills" button. The main content area displays "COMMITTEE MINUTES - 16TH LEGISLATURE". Below the title is a list of links: House, Senate, House Finance, Senate Finance, Leg. Budget and Audit, and Leg. Council. The "Query" button in the left sidebar is circled in red.

Text Size: A A

HOME SENATE HOUSE BILLS & LAWS SEARCHES MEDIA CENTER PUBLICATIONS GET STARTED

26th Legislature(2009-2010)

Infobases

SEARCH  Display  Search Site ☐ Search Bills ☐

Basis Navigation

Bills

Committees

Session

Session Laws

Tools

Archive

Search Bills

Document

Next

Previous

Query

Home

How to query

COMMITTEE MINUTES - 16TH LEGISLATURE

1 2 3 4 5 6 7 8 9 ++

House

Senate

House Finance

Senate Finance

Leg. Budget and Audit

Leg. Council

QUICKLINKS

Infobases Districts FAQ

Legislative Information Offices

Legislative Affairs Agency Public Opinion Messages

RELATED SITES

Senate Majority Minority

LEGISLATIVE LINKS

Finance Audit Embassador Ethics LB&A ARRC

Office of Victims Rights

EXECUTIVE BRANCH LINKS

Governor's Office State of Alaska State Employees Directory

State Jobs (Workplace Alaska) Division of Elections

When you query put quotes around a phrase or bill number: "hb 4"  
Put a check by "Records with Hits" and "Headings with Hits" display options. Click on Search.

The screenshot shows the website for The Alaska State Legislature. The main header includes the title "The Alaska State Legislature" and a navigation menu with links: HOME, SENATE, HOUSE, BILLS & LAWS, SEARCHES, MEDIA CENTER, PUBLICATIONS, and GET STARTED. Below the header, the page is titled "26th Legislature(2009-2010) Infobases". A search bar is present with a "SEARCH" button and a "Display" button. To the left of the search bar, there is a "Folio Controls" section with a "How to query" link and a "Home" link. The search text "hb 4" is entered in the search bar. Below the search bar, the "Display Options" section is visible, with checkboxes for "Records w/Hits Only" (checked), "Headings w/Hits" (checked), and "Words Around Hits" (unchecked). The "Words" dropdown is set to "4". The page also features a "Basis Navigation" sidebar on the left and a footer with "QUICK LINKS", "LEGISLATIVE LINKS", and "EXECUTIVE BRANCH LINKS".

Text Size: A A A

HOME SENATE HOUSE BILLS & LAWS SEARCHES MEDIA CENTER PUBLICATIONS GET STARTED

26th Legislature(2009-2010) Infobases

SEARCH [Search] Display Search Site Search Bills

Basis Navigation  
Bills  
Committees  
Session  
Session Laws  
Tools  
Archive  
Search Bills

Folio Controls  
How to query  
Home

Search Text:  
"hb 4" Search

Display Options:  
☒ Records w/Hits Only  
☒ Headings w/Hits  
☐ Words Around Hits  
Words: 4

QUICK LINKS  
Infobases Districts FAQ  
Legislative Information Offices  
Legislative Affairs Agency Public Opinion Messages

RELATED SITES  
Senate Majority Minority

LEGISLATIVE LINKS  
Finance Audit Ombudsman Ethics LBA AASC  
Office of Veterans Rights

EXECUTIVE BRANCH LINKS  
Governor's Office State of Alaska State Employee Directory  
State Jobs (Workplace Alaska) Division of Elections



After you get the number of results, click on the “records with hits” bar

The screenshot shows the website for The Alaska State Legislature. The header includes the state of Alaska logo and navigation links: HOME, SENATE, HOUSE, BILLS & LAWS, SEARCHES, MEDIA CENTER, PUBLICATIONS, and GET STARTED. A search bar is located in the top right corner. The main content area displays the results of a search for 'COMMITTEE MINUTES - 16TH LEGISLATURE'. The results show 10 hits, with a red circle highlighting the first result: 'hb - 2014- 8 - 870 - 10' and '4 - 1477 - 10'.

**The Alaska State Legislature**

Text Size: A A A

HOME SENATE HOUSE BILLS & LAWS SEARCHES MEDIA CENTER PUBLICATIONS GET STARTED

26th Legislature(2009-2010)

**Infobases**

SEARCH  Display  Search Site ☐ Search Bills ☐

**Basis Navigation**

- Bills
- Committees
- Session
- Session Laws
- Tools
- Archive

Search Bills

**Folio Controls**

How to query

Home

**Query Results:**

**COMMITTEE MINUTES - 16TH LEGISLATURE**

**Records With Hits: 10**

hb - 2014- 8 - 870 - 10  
4 - 1477 - 10

**QUICKLINKS**

- Infobases
- Districts
- FAQ
- Legislative Information Offices
- Legislative Affairs Agency
- Public Opinion Messages

**RELATED SITES**

- Senate Majority
- Minority

**LEGISLATIVE LINKS**

- Finance
- Audit
- Ombudsman
- Ethics
- LB&A
- ARRC
- Office of Victims Rights

**EXECUTIVE BRANCH LINKS**

- Governor's Office
- State of Alaska
- State Employees Directory
- State Jobs (Workplace Alaska)
- Division of Elections

Then click on the “Contents” button

The screenshot shows the homepage of The Alaska State Legislature. The left navigation menu is expanded, and the 'Contents' button is circled in red. The main content area displays the 'COMMITTEE CALENDAR' and 'WITNESS REGISTER' sections. The 'WITNESS REGISTER' lists Rep. C.E. Swackhammer and Mr. Steve McPhetres, both associated with HB 16. The bottom of the page features 'QUICKLINKS' and 'LEGISLATIVE LINKS'.

This displays the table of contents (clicking on 4 expands to date level)

The screenshot shows the 'Table of Contents' page on The Alaska State Legislature website. The 'Contents' button in the left navigation menu is circled in red. The main content area displays a table of contents for the 26th Legislature (2009-2010). The table is organized by bill number and session, with dates listed next to each entry. The table is expanded to the date level, showing dates such as 89/01/18, 89/03/21, 89/02/01, 89/02/21, 89/04/11, and 90/01/31. The bottom of the page features 'QUICKLINKS' and 'LEGISLATIVE LINKS'.

Refer back to contents list to make sure you stay within your search.

The Alaska State Legislature

26th Legislature(2009-2010)

Infobases

SEARCH  Display ☐ Search Site ☐ Search Bills

Basic Navigation: Bills, Committees, Session, Session Laws, Tools, Archive, Search Bills

Contents

89/01/18

0830

HOUSE HEALTH, EDUCATION AND SOCIAL SERVICES STANDING COMMITTEE

January 18, 1989

8:30 a.m.

MEMBERS PRESENT

Rep. Johnny Ellis, Chairperson

Rep. Mark Boyer, Vice Chairperson

Rep. Cheri Davis

Rep. Walter Furnace

Rep. Peter Goll

Rep. Max Gruenberg, arriving late

Rep. George Jacko

MEMBERS ABSENT

None

House

89

HHES

QUICKLINKS: Infobases, Districts, FAQ, Legislative Information Offices, Legislative Affairs Agency, Public Opinion Messages

RELATED SITES: Senate Majority, Minority

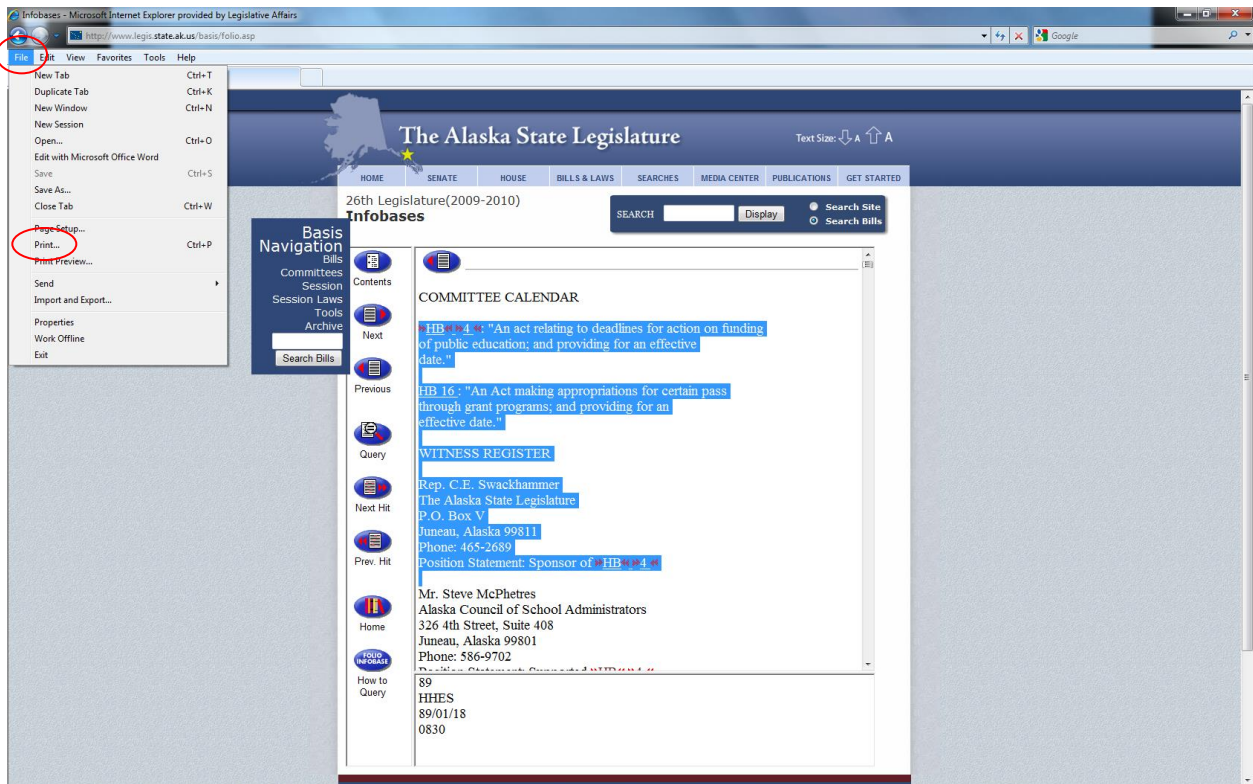
LEGISLATIVE LINKS: Finance, Audit, Ombudsman, Ethics, LB&A, ARRC, Office of Victims' Rights

EXECUTIVE BRANCH LINKS: Governor's Office, State of Alaska, State Employees Directory, State Jobs (Workplace Alaska), Division of Elections

Use “next hit” and “prev hit”, rather than “next” and “previous”.



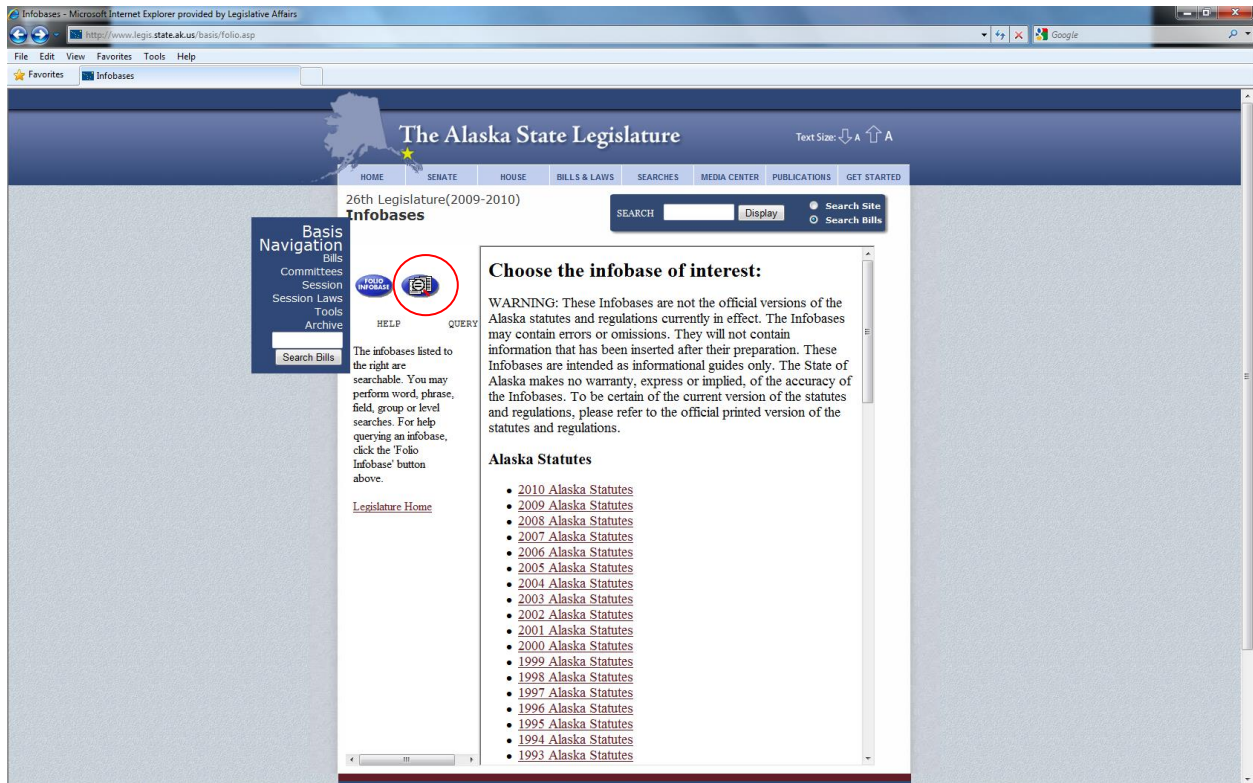
To print: Highlight what you want, then select “File”, “Print”



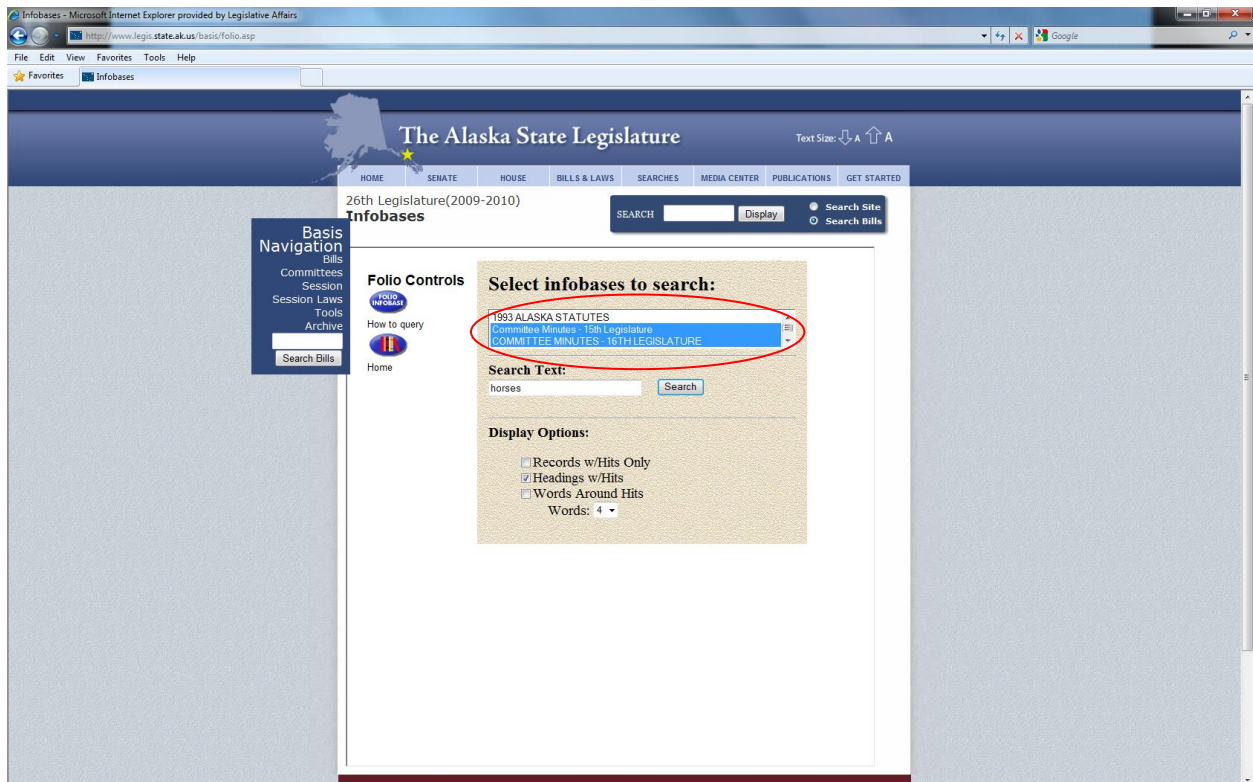
Choose Print “Selection”, not Print “All”. (All = entire Infobase)



To search multiple infobases, go to Infobase main page, select Query

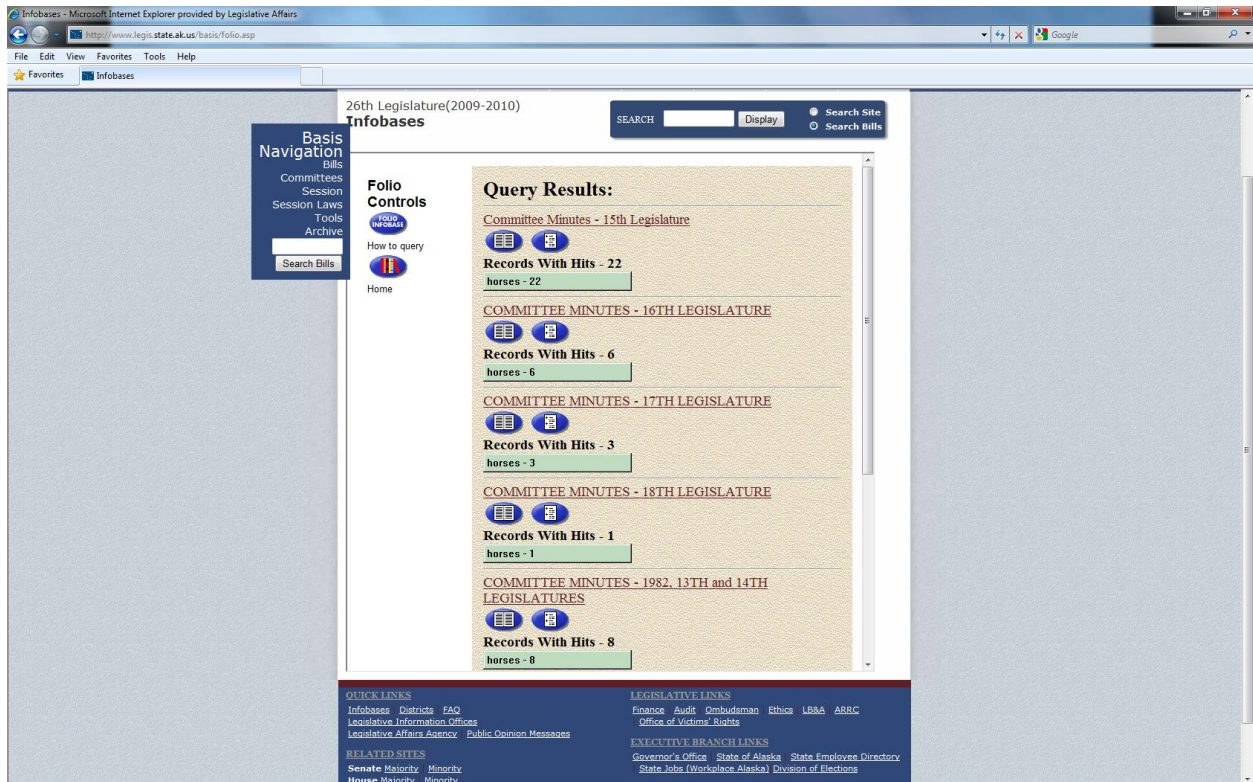


Highlight the infobases you want to search, in “Select Infobases to search” box. To select Infobases that aren’t next to each other on the list, hold down the Ctrl key while you click on the infobases.





Query results will appear for each Infobase which has your search term.



To get back to these results, you need to use the browser "back" button. "Contents" will only view the Infobase you click into.